

PREPARE / DISCUSS / FOLLOW UP

Service proposal comparison

Compare scope, exclusions and responsibilities - not just the headline price.

Use this copy for short notes. Mark unknown items NOT CONFIRMED; remove items that do not apply. Keep source dates and versions. Editing or downloading does not submit an enquiry.

Common brief

Project reference and comparison date

Notes:

Same intended outcome supplied to each provider

Notes:

Required deliverables and acceptance questions

Notes:

Repeat for each proposal

Provider and proposal date/version

Notes:

Deliverables and what is expressly excluded

Notes:

Price basis, currency, included charges and validity

Notes:

Programme, dependencies and information required from the client

Notes:

Named responsibility for preparation, review and approval

Notes:

Change process and support or handover included

Notes:

Service proposal comparison | continued

Clarification log

Item that is unclear or not directly comparable

Notes:

Question sent and date

Notes:

Response, source and remaining assumption

Notes:

Decision discussion

Reason for preference, if any

Notes:

Outstanding questions before appointment

Notes:

Who is authorised to decide? This worksheet is not an appointment or contract.

Notes:

Use responsibly

General preparation aid, not legal, financial or technical advice, a contract, an approval or a complete due-diligence checklist. Adapt with appropriate professionals for the actual engagement and jurisdiction.

Do not include passwords, banking credentials, identity numbers, original title documents or unnecessary personal information. Share only an appropriate summary through a verified channel.

Next step: use the relevant website enquiry form or contact oasisinnova ltd@gmail.com. Sending a summary does not create an engagement or confirm an appointment.